



HOSPITAL INSPECTION CHECKLIST

Facility: _____ Date: _____

_____ BSI Representative: _____

Storage at 1-6C

Storage Unit ID: _____ Location: _____

Thermometer ID: _____

YES NO N/A

Compartment contains only blood, blood components, donor or patient samples or blood bank reagents. _____

Blood components are stored in an orderly fashion and spaced to allow adequate air circulation. _____

Storage unit is equipped with a fan for air circulation or of a capacity and design to ensure proper temperature is maintained throughout the unit. _____

Emergency power or procedure in the event of power or refrigerator failure is available. _____

Storage Unit Temperature

Thermometers continuously monitor the storage unit and the temperature is recorded at least every four (4) hours. _____

Temperature displayed by the recording thermometer: _____ C _____

Liquid in glass or other types of thermometers are present in the storage unit. _____

Temperature on the top shelf: _____ C

Temperature on the bottom shelf: _____ C

The recording chart temperature sensor and alarm sensor is in a liquid volume no greater than 250 mL. _____

Records of storage unit temperatures are satisfactory. _____

Alarm Systems

High temperature of alarm activation: _____ C

Low temperature of alarm activation: _____ C

The alarm system is on a separate house circuit, battery power or a power failure alarm. _____

The alarm is audible. _____

The facility has adequate staff coverage for immediate action in the event an alarm sounds. _____

Instructions are posted to ensure maintenance of proper storage conditions in the event of power failure or loss of refrigeration. _____

Alarm systems are periodically tested and found acceptable. Alarm tests are recorded. _____

Issue

The facility has written policies and procedures regarding the return of issued blood components. _____

Safeguards are in place and followed regarding temperature maintenance. _____

Return to BSI

Facility inspects and packs blood components for return to BSI in accordance with BSI policies and procedures. _____

Facility maintains records of such inspections. _____

Additional observations or comments: use back of page or attach additional pages as necessary.